

The following immediate actions have been taken today by St Edmunds Avenue Children's home following an inadequate inspection carried out 12th of October 2015.

Further to the inspection the following evidence has been located that we do not believe was made available to you yesterday. Whilst we fully understand this does not address all the issues raised that contributed to the judgement we wish to make you aware of the fact that it has been located.

- Child A Completed trigger plan and CSE risk assessment was on the CCM system however was not placed on the young person's file within the home.**
- Child A- An e mail sent to the Social Worker dated 2nd of September was found which reported the scratches and bruises. Staff had discussed how these happened with Child A at the time and expressed an opinion about this suggesting it could be self- inflicted. Staff did not follow this e mail up when they did not get a response and should have made this report via a direct discussion with the social worker or the social workers manager. We accept that in this case procedures were not followed.**

	Action taken	Date completed
Safeguarding of young people	<ul style="list-style-type: none"> <li data-bbox="645 316 1872 453">• Immediate reinstatement of waking night staff between the hours of 11.00pm to 7.00am. These are covered by substantive St Edmunds staff. Agency staff will be used where own staff are unable to cover these should be agency staff familiar with the home. <li data-bbox="645 464 1872 644">• Advice has been sought from CAMHS in relation to Child A with regard to welfare checks throughout the night. Advice given was for waking night staff not to disturb Child A during the night by repeated checks, but to advise them that should they feel the need to talk to someone, a member of staff is available. <p data-bbox="696 683 1290 715">Care plan has been updated to this effect.</p> <ul style="list-style-type: none"> <li data-bbox="645 762 1872 975">• Room searches have been reinstated with immediate effect specifically in relation to Child A due to associated risks of self-harm. A record sheet has been placed on file to record reason/concern requiring the need to search, any items found and removed, detail of dialogue with SW/other relevant parties and any agreed follow up required, following completion of the search. These are to be carried out only by residential care workers. <li data-bbox="645 1098 1872 1166">• Missing from Home – Co-ordinator visited today and confirms the 2015 protocol is on site. The aide memoire on site is current and checked with missing coordinator 	<p data-bbox="1899 316 2029 347">13.10.15</p> <p data-bbox="1899 459 2029 491">13.10.15</p> <p data-bbox="1899 531 2029 563">14.10.15</p> <p data-bbox="1899 683 2029 715">14.10.15</p> <p data-bbox="1899 754 2029 786">13.10.15</p> <p data-bbox="1899 1090 2029 1121">13.10.15</p>

	<p>Child B - a missing from home Assessment and trigger plan was completed today by the manager and was placed on the young person's file which details protective factors, identified risks and vulnerabilities (including-History of absconding, current situation, Mental health/Self harm, Relationships, Risk of CSE, associates and previous places they have or may be at and places frequented.) An action plan when the young person goes missing including by whom and timescales is also attached.</p> <p>An overall risk assessment covers Missing from Home, CSE, Self -harm and Emotional wellbeing. Description, including photograph.</p> <p>This sent to the Social Worker today by the manager for immediate review.</p> <p>This has been returned with a few minor amendments. Now on the residential home's file.</p> <p>Child C - a missing from home Assessment and trigger plan was completed today by the manager and was placed on the young person's file which details protective factors, identified risks and vulnerabilities (including-History of absconding, current situation, Mental health/Self harm, Relationships, Risk of CSE, associates and previous places they have or may be at and places frequented.) An action plan when the young person goes missing including timescales is also attached.</p> <p>An overall risk assessment covers Missing from Home, CSE, Self harm and Emotional wellbeing. Description, including photograph.</p> <p>This has been sent today to the Social Worker by the manager for immediate review. We are awaiting a reply from the Team Manager</p>	<p>13.10.15</p> <p>13.10.15</p> <p>14.10.15</p> <p>13.10.15</p> <p>13.10.15</p> <p>13.10.15</p> <p>14.10.15</p>
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	<ul style="list-style-type: none"> • Reporting procedures The manager has discussed today at a staff meeting the immediate need to ensure that all concerns involving self-harm, injuries and any other child protection concerns are reported to the appropriate agencies without delay. The manager has instructed the staff to read the Child Protection reporting procedures and sign to say they have done this and understand them. <p>In relation to Child A (Scratches/Bruises)- A Strategy meeting booked and is to be held 1.00pm 15th October 2015.</p> <p>A disclosure made 14.10.15 by a young person regarding Facebook and inappropriate images has been reported to relevant parties and will be discussed at a Strategy meeting being held 1.00pm 15th October 2015.</p> <ul style="list-style-type: none"> • Monitoring of bullying The manager has discussed at a staff meeting today the immediate need to ensure that all concerns relating to bullying are recorded and action taken to address this. • Internet safety The manager has instructed all keyworkers at a staff meeting to book individual key work sessions this week to discuss keeping safe in relation to accessing social networking sites and the sharing of person mobile phones. Staff have been instructed to access the CEOP website resources. • Food monitoring sheets have been reviewed to capture what has been offered on the menu and what has been consumed. The manager has discussed the need to record effectively in young people's files. 	<p>13.10.15</p> <p>14..10.15</p> <p>14.10.15</p> <p>13.10.15</p> <p>13.10.15</p> <p>13.10.15</p>
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<p>Cleanliness of the kitchens</p>	<p>The current menu was discussed and amended following a young person's meeting 23.9.15. This will be reviewed again in consultation with young people 22.10.15. The manager has instructed key workers to carry out specific discussions in relation to healthy eating with all young people prior to the young people's meeting.</p>	
	<p>Food shopping took place on the day of the inspection and fresh fruit was again purchased locally the following day. The manager has instructed staff to ensure that items of food are checked daily. Any items found to be "tired" will be replaced.</p>	13.10.15
	<p>Fruit, fresh vegetables and salad although already offered daily, have now been added to the menu.</p> <p>Weight Up (More life) have been contacted to deliver healthy eating sessions for the young people and carers. First session : 26.10.15 3-3.30pm and 3.30-4pm. This will be in relation to healthy eating and services young people can access.</p>	14.10.15
	<ul style="list-style-type: none"> • The manager has reviewed the cleaning regime of both the domestic and the staff. <p>Sunday- Clean ovens. (This is in addition to oven cleaning during the week by the domestic)</p> <p>Tuesday- Clean all cupboards in both kitchens. (This is in addition to cleaning during the week by the domestic)</p> <p>Daily checks of both kitchens to be carried out by staff during the day and clean as required.</p>	13.10.15

<p>Staff discussions in front of young people</p>	<ul style="list-style-type: none"> • The manager has discussed in a staff meeting today issues raised regarding information discussed in front of or within ear shot of young people. Staff have been reminded about professional boundaries and appropriate content of information discussed. 	<p>14.10.15</p>
	<ul style="list-style-type: none"> • All risk assessments to be reviewed and cross referenced to care plans. 	<p>14.10.15</p>
	<ul style="list-style-type: none"> • E mail has been sent to Nutrition and Dietetics department RDGH to discuss current Feeding plan for Child A as dated July 2015. The manager is also to discuss issues/concerns in relation to weighing scales/bucket found in room. The bucket has since been removed. • Discussion held with Social Worker today. She is aware of the issues. The Social Worker will attend the meeting with dieticians when arranged to discuss these concerns. • Awaiting a return call from the dieticians. 	<p>14.10.15</p>
	<p>The Registered Manager to return to St. Edmunds to resume duties from week commencing 19.10.15</p>	<p>14.10.15</p>

Signed: Acting Manager

Job title: Acting Manager

Setting: St Edmunds Ave URN: SC033587

Date: 13/10/2015